



SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)

(Established under section 3 of the UGC Act 1956)

Re-Accredited by NAAC with 'A' grade (3.58/4) | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar M.Sc. Ph.D. (Awarded Padma Bhushan and Padma Shri by President of India)

Minutes of the 38th Meeting of Internal Quality Assurance Cell (IQAC) held on 25th June'2022 from 10:00 am – 12:00 at Symbiosis Vishwabhavan, SB Road, Pune.

Following members attended the meeting

S. No	Name & Institute	Designation
1	Dr. Rajani Gupte	Chairperson, IQAC
2	Dr. Bhama Venkataramani	IQAC Coordinator
3	Dr. Hardik Vachharajani	Director, QMB
4	Dr. Anirban Sur	Teaching Member
5	Prof. Harshad Gune	Management Member
6	Dr. Manjari Jonnalagadda	Teaching Member
7	Ms. Lasya Vyakaranam	Teaching Member
8	Prof. Vinayak Shirgurkar	Administrative Member
9	Dr. Avinash Kakade	Administrative Member
10	Dr. Pravin Dange	Administrative Member
11	Dr. Deepak Tatpuje	Administrative Member
12	Dr. Sophia Gaikwad	Administrative Member
13	CA Supriya Deshpande	Administrative Member
14	Mr. Pradeep Bhargava	Local Society
15	Mr. Vipul Chaudhari	Student
16	Ms. Kanisha Raina	Alumni
17	Mr. Nilesh Nikam	Stakeholder
18	Dr. Manisha Ketkar	Head, QA

Following members expressed their inability to attend the said meeting and were granted a leave of absence.

1	Dr. Poornima Tapas	Teaching Member
2	Dr. Meenal Kulkarni	Teaching Member
3	Ms. Swati Sahasrabudhe	Administrative Member
4	Mr. Jivesh Govil	Parent Member
5	Mr. Jaysurya Das	Industrialist
6	Dr. Smita Wagholikar	Deputy Head

Special Invitees

1. Dr. Nayana Nimkar - Director, DSRW – Department of Sports Recreation and Wellness.
2. Dr. Vaishali Jundre - Director, Students Affairs.

Hon'ble Vice-Chancellor and IQAC Head welcomed Hon'ble Pro-Chancellor -Dr. Vidya Yeravdekar & all the other IQAC members to the 38th External IQAC meeting.



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IQAC Head gave a presentation and took up the agenda points for discussion.

ITEM NO.1

To confirm the minutes of the 37th External IQAC Meeting held on 24th March'22.

Minutes of the 37th External IQAC Meeting held on 24th March'2022 were discussed and confirmed.

Resolution Item No.1: IQAC: 25.6.2022

Resolved that the minutes of the 37th External IQAC Meeting held on 24th March'2022 are hereby confirmed.

ITEM NO.2

Review of Action Taken Report of the 37th External IQAC Meeting held on 24th March'2022

Members were briefed on the action taken report of the points discussed in the 37th External IQAC meeting held on 24th March'2022.

Resolution Item No.2: IQAC: 25.6.2022

Resolved that members noted the points, appreciated the work done by the department, and suggested completing the ongoing activities.

ITEM NO.3

To discuss the plan of action for the A.Y 2022-2023.

IQAC Head gave a brief description of the plan of action for the A.Y 2022-2023

- 1) Proposed to establish new institute/s
- 2) Proposed to start new programs from the Academic Year.
- 3) Consolidation of OBE and generation of various report to aid academic quality improvement reports.
- 4) To develop software for the Nursing programme for CGPA system.
- 5) To develop a web portal for online applications for Verification and duplicate degree/ diploma certificates to ease the operational difficulties faced by the students.
- 6) To develop exam and result system for distance and online programs to be conducted under CDOE of SIU.
- 7) To upload grade sheets data on NAD (DigiLocker)
- 8) To implement in-house developed Hostel management System.
- 9) To make an E-governance plan for research activities of SCRI
- 10) To strengthen the Research Clusters
- 11) To promote Interdisciplinary and translational research.
- 12) To initiate technology transfer through patents.
- 13) To fill patents in Non-STEM area.



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- 14) To design courses in Teacher Education and Andragogy.
- 15) To set up the MOOC Development Centre
- 16) To repair and maintain (Re-furbishing) of Sports Facilities at Lavale Hill Top, Hill Base, and Hinjewadi campuses
- 17) To upgrade Department Information System (DIS), To implement the AQAR audit portal.

Resolution Item No.3: IQAC: 25.6.2022

Resolved that members noted the points Plan of Action for the A.Y 2022-2023.

ITEM NO.4

Briefing about NAAC Peer Team Visit.

Head IQAC briefed about Peer Team Visit and its preparation in terms of presentations, visits to various institutes/departments, Exhibition, etc.

Resolution Item No.4: IQAC: 25.6.2022

Resolved that members noted & agreed to complete the preparations for the NAAC Peer Team visit.

ITEM NO. 5

Presentation on Quality initiatives adopted at respective Departments/ Institutes

- Presentation by “DSRW (Department of Sports Recreation and Wellness)” The Department of Sports, Recreation & Wellness places emphasis on promoting Physical Literacy among all stakeholders at SIU and strives toward developing SMART, HEALTHY, and ACTIVE campuses by providing access to sporting facilities and also some unique and amazing physical activity programs.
The Sports and Fitness-based credit courses are offered to UG and PG institutes across Symbiosis.
Dr. Nayana Nimkar Director of SSSS presented the details of the various activities’ sports events that were conducted. She demonstrated how sports events are the pulse of Symbiosis, where students from different backgrounds, Nationalities and Beliefs come together and participate.
Provide access to sports facilities and opportunities to excel in different sports. Organize competitions and conduct coaching camps in different sports. Opportunity to represent the University at National level competitions.
1. Intra Institute
 2. Inter Institute
 3. Inter-University (AIU Tournaments)
 4. Sports Scholarship



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DSRW conducted Mass activities and events aimed to impact and promote healthy behavior among the masses and also increase physical activity levels. List of the activities are

1. Happy Healthy Campus
2. International Day of Yoga
3. Outbound
4. Fitness for Freedom Run
5. Symbithon
6. Symbifit

The work done by DSRW was appreciated by Vice-Chancellor & other IQAC members

Presentation by “Students Affairs” - Dr. Vaishali Jundre, Head, Department of Student Affairs (DSA) presented the Quality initiatives adopted by DSA.

Below mentioned committees established under DSA:

- 1) Campus Student Grievance Redressal Committee
- 2) Campus Disciplinary Committee
- 3) Central Disciplinary Committee
- 4) Internal Committee
- 5) Gender Sensitization committee
- 6) Internal committee for Differently abled
- 7) Anti-discrimination cell
- 8) SC/ST Cell
- 9) Minority Cell
- 10) Equal Opportunities Cell

The roles & responsibilities of DSA are as follows:

- Scholarships & Awards
- Loans
- Fee concession/ refund/waiver
- Study tour approvals
- Various committees
- Grievances
- Disciplinary action
- Events & Activities
- Compliances with UGC/ AICTE

DSA undertook other initiatives as mentioned below

- All Administrative officers (AOs) Meeting: The first meeting was conducted on 15th March 2022.



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- All Nodal officers (INOs) Meeting: To discuss the various scholarship schemes and their processes. The first meeting was conducted on 20th April 2022.
- DSA Student Committees: The first meeting was held on 26th April 2022.
- Introducing Art Circle, Exhibitions, Library Day, Street play competition, etc...
- Sending Appreciation Letters to students
- System of Monthly reports from Campus Administrators
- System of planned visits to various campuses twice a year

Further Dr. Vaishali informed about the [Annual Calendar](#) of DSA 2022-23 under Quality Assurance.

- To organize meetings of all the committees at least twice a year.
- To conduct workshops on Sexual Harassment and Gender sensitization
- To arrange sessions on Anti Ragging
- To arrange guest lectures on building awareness of anti-discrimination
- Streamlining record-keeping systems at the department
- Streamlining processes for smoother administration

Resolution Item No.5: IQAC: 25.6.2022

Resolved that members noted Presentation on Quality initiatives adopted at respective Institutes.

Any other item with the permission of the chair.


IQAC Coordinator

IQAC-38/ 25/06/2022

Date: 01/07/2022


Chairperson